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Welcome letter

President's Message.

Dear Delegate,

The Commonwealth Lawyers Association is delighted to be partnering with the Law Association of Zambia for the 21st Commonwealth Law Conference.

The Conference entitled "The Rule of Law in Retreat? Challenges for the Modern Commonwealth" is both current and relevant to all those who seek to uphold the rule of law, not just in the Commonwealth. In our shrinking world where resources are stretched, we must be resilient and find new ways to work together to meet continuously changing priorities.

The programme promises to present topics which will interest lawyers, judiciary, academics, and law students from all over the Commonwealth including sessions on challenges to the profession including the growth of Artificial Intelligence and Technology, Environment, and Alternative Dispute Resolution. We have also included contemporary legal topics such as Freedom of Expression.

For sponsors this is a unique opportunity to connect with an international audience senior lawyers and law firms who want to hear the latest news and see the latest products on the market.

Outside the conference sessions there will be time to take in the natural surroundings and enjoy the warm hospitality of our Zambian hosts, catch up with old friends for a coffee, or make new connections that will last long after the conference is over.

I strongly recommend that you register to attend the 21st Commonwealth Law Conference, set against the outstanding natural beauty of Victoria Falls it is a great place to enjoy with friends and family and I look forward to meeting you there!

R. SanthanaKrishnan
CLA President



Local Organising Committee

Chair: Laurie Watt - CLA Treasurer & Exco Chairman

CLA: R. Santhana Kirshnan – CLA President

LAZ: Eddie Mwitwa – President LAZ

Linda Kasonde – Immediate Past President LAZ

Edward Sakala – Executive Director LAZ

Kaufla Mwitche - LAZ Council Member

Paragon Conventions: Janine Koeries, Project Manager

The Commonwealth Law Conference

The CLC is one of the most prestigious events on the global legal calendar bringing together legal practitioners from all over the world to debate current issues in the profession, exchange views and experiences with colleagues. View the latest products and services available to legal professionals today.

The conference has a long and distinguished history and past conferences have been held in:

1955 London, UK
1960 Ottawa, Canada
1965 Sydney, Australia
1971 New Delhi, India
1977 Edinburgh, Scotland
1980 Lagos, Nigeria
1983 Hong Kong
1986 Ocho Rios, Jamaica
1990 Auckland, New Zealand
1993 Nicosia, Cyprus
1996 Vancouver, Canada
1999 Kuala Lumpur, Malaysia
2003 Melbourne, Australia
2005 London, United Kingdom
2007 Nairobi, Kenya
2009 Hong Kong SAR
2011 Hyderabad, India
2013 Cape Town, South Africa
2015 Glasgow, Scotland
2017 Melbourne, Australia

Who should attend?

The Rule of Law in Retreat? Challenges for the Modern Commonwealth

Building on the success and knowledge gained from previous Commonwealth Law Conferences, the 21st Commonwealth Law Conference (CLC2019) will once again bring together lawyers from across the globe who shares common interests and challenges.

Developments in Corporate Law, Data Protection, and the rapid growth of the African market are questions which face the judiciary, lawyers, academics and students, in the legal profession today.

The unique blend of education and discussion offered by CLC2019 aims to benefit the profession by strengthening the links across the Commonwealth and the globe. The Commonwealth Law Conference objectives are to promote of the rule of law; encourage improved professional standards; create lasting bonds between all members of the profession through CLA membership and ensure that there is on-going dialogue on topical issues that impact on the people of the Commonwealth and beyond.

The CLC2019 is tailored to the interest of the following professionals:

- Judiciary
- Constitutional Lawyers
- Corporate Lawyers
- Commercial Lawyers
- Government Lawyers
- Legal Drafters
- Human Rights Lawyers
- Legal Professionals
- Practice and Chambers Managers
- Academics
- Law Students
- Those with an interest in the legal aspects of the Commonwealth
- Those who would gain by a broader understanding of current Commonwealth legal issues

Major Sponsorship Opportunities

*Kindly note that all sponsorship opportunities are offered in **US Dollars (\$ US)***

ANCHOR SPONSORSHIP “PLATINUM SPONSOR” – \$ US 60,000

Only 1 Platinum Sponsor will be appointed – this is the highest profile available.

Benefits include:

Exhibition Space

- Exhibition space in a prime location in the Conference Exhibition area – approx 18 sqm.
- 6 Exhibitor badges

Advertisement

- Full page advertisement in prime position in the Final Program.
- Where supplied, sponsoring company banners may be displayed in the registration area.
- Five promotional flyer (up to 8 pages) in the delegate pack.

Registration

- 4 Complimentary passes to attend Conference and welcome reception and Gala Dinner.

Acknowledgement

- 200 word acknowledgement (company profile to be supplied by sponsoring organisation) in the Final Program.

Sponsor Logo

- The right to use the sponsor logo (following supplied guidelines) on relevant Conference material, approved in advance by Secretariat.
- Sponsor logo with hyperlink on Conference Website.
- Sponsor logo on Final Program.
- Sponsor logo on Sponsor’s Board on site.

GOLD SPONSOR – \$ US 40,000

Only 2 Gold Sponsors will be appointed.

Benefits include:

Exhibition Space

- 12 sqm exhibition space in a prime location in the Conference Exhibition area.
- 4 Exhibitor badges

Advertisement

- Full page advertisement in a prime position in the Final Program.
- Two promotional flyers (up to 8 pages) in the delegate pack.

Registration

- 2 Complimentary passes to attend Conference and welcome reception.

Acknowledgment

- 100 word acknowledgement in the Final Program.

Sponsor Logo

- Logo in the Final Program.
- Logo and link on Conference Website.
- Sponsor logo on Sponsor's Board on site.

SILVER SPONSOR – \$ US 28,000

Only 2 Silver Sponsors will be appointed.

Benefits include:

Exhibition Space

- 9 sqm exhibition space in the Conference Exhibition area.
- 3 Exhibitor badges

Advertisement

- 1 Promotional flyer (up to 8 pages) in the delegate pack.
- Full page advertisement in the Final Program.

Registration

- 2 Complimentary passes to attend conference
- Sponsor logo on Sponsor's Board on site.

Acknowledgment

- 100 word acknowledgement in the Final Program.

Sponsor Logo

- Logo in the Final Program.
- Logo and link on Conference Website.
- Sponsor logo on Sponsor's Board on site.

BRONZE SPONSOR – \$ US 15,000

Only 5 Bronze Sponsors will be appointed.
Benefits include:

Exhibition Space

- 6 sqm exhibition space in Conference Exhibition area.
- 2 Exhibitor badges

Registration

- 1 Complimentary pass to attend Conference and welcome reception

Acknowledgment

- 100 word acknowledgement in the Final Program.

Sponsor Logo

- Sponsor logo on Sponsor's Board on site.
- Logo in the Final Program.
- Logo and link on Conference Website.

Special Requests

We are aware that sponsorship on any of the above items may not suit your current marketing aims. We are therefore willing to discuss a special offer to suit your objectives. Please feel free to contact our Sponsorship & Exhibition Manager to discuss your needs.

Acknowledgements

Please note that all Sponsors and Exhibitors will be acknowledged in the Final Program on acknowledgement boards at the Conference and on the Conference website.

Please forward your company logo (in eps 300dpi format) color version to:

tshmuel@paragong.com

Exclusive Sponsorship Opportunities

When our delegates are not in session, or visiting the Exhibition area, social functions are an integral part of the conference. When you sponsor one of these exclusive occasions you have the opportunity to showcase your brand and enjoy additional benefits. These opportunities are only open to companies already registered for the conference.

GALA DINNER SPONSOR – \$ US 35,000

Exclusive profile at the Gala Dinner
Benefit includes:

Gala Dinner

- Logo on dinner tickets.
- Significant branding at dinner.
- Option to provide suitable promotional souvenirs at the Gala Dinner.

Registration

- 2 Complimentary passes to attend Conference and welcome reception.
- Table of 10 at the Gala Dinner.

Exhibition Space

- 6 sqm exhibition space in Conference Exhibition area.

Advertisement

- 1 Promotional flyer (up to 8 pages) in the delegate pack.
- Full page advertisement in the Final Program.

Acknowledgement

- 100 word acknowledgement on inside front cover of menu at dinner.
- Verbal acknowledgement at the event.

Conference Logo

- The right to use the Conference logo (following supplied guidelines) on relevant Conference materials approved in writing in advance by secretariat.

Sponsor Logo

- Logo in the Final Program.
- Logo and link on Conference Website.

WELCOME RECEPTION SPONSOR – \$ US 15,000

The Welcome Reception is where all delegates meet to renew old friendships and foster new ones. The Welcome Reception sponsor will benefit from an opportunity to feature their brand and make a lasting impression on the delegates.

Benefit includes:

Welcome Reception

- Significant branding at the Welcome Reception.
- Logo on menus and/or Welcome Reception tickets.
- Option to provide suitable promotional souvenirs at the Welcome Reception.

Advertisement

- Full page advertisement in the Final Program.

Registration

- 1 Complimentary pass to attend Conference.
- 4 Complimentary passes to Welcome Reception.

Exhibition

- 6 sqm exhibition stand space in the conference exhibition area

Sponsor Logo

- Logo in the Final Program.
- Logo and link on Conference Website.

Coffee Break Sponsorship - \$ US 10,000

- Coffee will be served in the centrally located Exhibition Area during morning and afternoon breaks during and throughout the Congress.
Coffee station will be brand with the logo of the sponsor

Conference Bag Sponsorship – \$ US 20,000

Benefits include:

- The bag will bear the sponsor and Conference logo.
- Logo and link on Conference Website.
- Acknowledgement on sponsor's board on-site.
- Acknowledgement in the sponsor's list in the Final Program.

Conference Program – \$ US 15,000

The Conference Final Program will be distributed to all participants inside the delegate bags. Benefits include:

- Logo in the Final Program.
- Logo and link on Conference Website.
- Full page advertisement in the Final Program.
- Insert in delegate pack.
- Sponsor logo on sponsor's board on site.

Mini Program Sponsor – \$ US 6,500

Benefits include:

- Mini Program back cover advertisement
- Branding/logo in the Final Program.
- Logo and link on Conference website.

Wi Fi Zone – \$ US 7,000

Benefits include:

- Opportunity to display banners within the hotspot areas.
- Opportunity to provide branded Wi-Fi vouchers for delegates.
- Opportunity to provide branded inserts into delegate bags e.g. USB sticks.
- Logo and link in the Final Program.
- Logo and link on the Conference Website.

Lanyards – \$ US 6,500

Benefits include:

- The lanyard will bear the Sponsor and Conference logo and will be approved by the Secretariat
- Logo and link on Conference Website.
- Acknowledgement on sponsor's board on-site.
- Acknowledgement as sponsor in the Final Program.

Notepads and Pens – \$ US 3,500

The Organizers source and provide the notepads and pens, the items being subject to design approval by the sponsoring company.

Advertisements - Final Program – \$ US 2,000

Full page color advertisement in the final Conference program. Position will be allocated by the Secretariat.

Promotional Material – \$ US 1,500

Inserts such as leaflets and brochures, in participants' Conference bags will be provided by the Sponsor and must be approved by the Secretariat (1 A4 page max).

Exhibition Information

The Exhibition runs as an integral part of the Conference and provides an important resource for delegates to view the most up to date products available to the profession and is a focal point for lunches, refreshment breaks and networking. Space will be limited and allocated on a first come first serve basis with priority being given to sponsors.

DATES

The Conference will be held from *April 8th -12th*.
Kindly note that these times are subject to change

Opening Hours of Exhibition

April 8th – 14:30 – 21:30
April 9th-11th – *Update Information*
April 12th - *Update Information*

Set Up Times

Information will be updated

Dismantling Time

April 12th – *Information will be updated*

*Please note that the final exhibition set up, opening and dismantling schedule will be updated in the technical manual. *The minimum Exhibition space is 6 sqm.

RAW SPACE RENTAL

Price: \$ US 500 per sqm (min 6 sqm)

Includes:

- 1 standard electric socket (plug-point) 220 volt
- 2x Exhibitors' badges per 6 sqm
- 100-words company/product profile in the Final Program
- Cleaning of public areas and gangways
- Refreshments during coffee breaks for 2 exhibitors.
- 1x table - measuring 80cm width, 180cm length.
- 100 word company profile in the Final Program.

Please note that Raw Space rental does not include any furniture or stand cleaning. All these services and others will be available to order in the Technical Manual.

Booth Decorations

Exhibitors are reminded to not extend their booths into the thoroughfare or other areas which were not ordered and paid for by the Exhibitor. The booth maximum height will be updated as soon as possible.

Allocation of Exhibition Space

Space allocation will be made on a “first-come first-served basis”. A completed application form accompanied by advance payment should be mailed / faxed to ensure reservation of a desired location.

Upon receipt of the application form with payment, space will be confirmed and an invoice for the balance due will be mailed. Please note that three alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with payment are received. Advance payment will be refunded if space is fully booked or space offered is not acceptable to exhibitors.

Exhibitor Registration

All Exhibitors are required to be registered and will receive a badge displaying the Exhibiting company name. Two Exhibitor badges will be given for the first 6 sqm booked, and one badge for every additional 6 sqm. Any additional Exhibitors will be charged an Exhibitor registration fee. An Exhibitor registration form will be included in the Exhibitor’s Technical Manual.

Technical/Exhibitor Manual

A Technical Manual outlining all technical aspects of exhibiting will be circulated 3 months before the Conference. It will include the following:

Technical details about the venue, final exhibition details and information, contractor details, services available to exhibitors and order forms.

Additional Information for Sponsors and Exhibitors

Application for sponsorship and exhibition space can be made in writing with the enclosed booking form to:

Tuvia Shmuel

Industry Liaison Manager

Tel: +972-(0)3-576-7731

E-mail: Tshmuel@paragong.com

All company details, as filled in on the form, will be used to advertise.

An application form will be sent to you for completion. It should be signed and returned to the Industry liaison manager email address.

Also, with the signed contract, the Sponsor/Exhibitor need to deposit 50% of the payment to the bank conference bank account.

All the relevant details will be given by the industry liaison manager by email.

Alternatively, an invoice for the deposit can be requested on the booking form. Once this has been received, a confirmation of sponsorship or exhibition will be sent to the Sponsor/Exhibitor.

Terms of Payment

First 50% due with signed application form.

Second 50% due by March 8th 2019.

The total amount should be received before the opening date of the conference.

Payment Methods

Option 1: Payment by credit card.

Option 2: Payment by Bank Transfer.

Bank charges are the responsibility of the customer.

Cancellation Policy

Cancellations will be accepted in writing only. Cancellation notice received by March 8th 2019 will be entitled to 50% reimbursement of the total payment on condition that the allocated space will be rented to another exhibitor.

No reimbursement will be possible after March 8th 2019.

Terms and Conditions

The terms and conditions of sponsorship and exhibiting are included in this Prospectus. Please note that the signing of the Sponsorship & Exhibition form indicates acceptance of these terms and conditions.

Apply

Applications for sponsorship and exhibition space can be made in writing with the enclosed booking form to:

Tuvia Shmuel

Industry Liaison Manager

Tel: +972-(0)3-576-7731

E-mail: Tshmuel@paragong.com

We, the undersigned, express our wish to sponsor the items marked below in accordance with the terms described in the "Terms of Agreement" attached herewith.

* Name of the company - as you wish it to appear on all acknowledgments.

* Company Name	
Contact Name	
Address	
Post/Zip Code	
Country	
Telephone	
Fax	
Email	
Web-Site	
Please email Company description (100 words max.)	

I would like to book the following Sponsorship Items

Item	Price
Total Amount (Please Complete)	

I would like to book a **Raw Space Exhibition** Stand for \$ US..... (Minimum exhibition space 6 sqm)

Choices	Stand No	Square Meters	Total Price
1 st			\$
2 nd			\$
3 rd			\$

Name of the company: _____

This is a provisional booking. Please hold for 14 days.

Payment has been made by credit card/transfer, please forward me final confirmation and invoice.

Please send me a pro-forma/tax invoice for the total amount due in USD.

Method of Payment

Credit Card

Credit card no.: _____

Expiry Date: _____ Type of Card and CVV: _____

Card Holder: _____

Bank Transfer: Details will be available on the invoice.

Paragon Conventions SA

Ref: CLC 2019

Currency: USD

Account: 240-459284.93X

IBAN: CH60 0024 0240 4592 8493X

BIC: UBSWCHZH80A

Bank charges are the responsibility of the customer

Terms of Payment

First 50% due with signed application form.

Second 50% due by March 8th 2019.

The total amount should be received before the opening date of the conference.

Signature and company stamp..... Date.....